

# Bioconductor Community Advisory Board (CAB) Agenda

14 th April 2022, 13:00 UTC

Members: Kozo, Matt, Aedin, Yagoub, Lori, Johannes, Susan, Leonardo, Benilton, Daniela, Estefania, Kevin, Mike, Hédia, Xueyi, Leo, Nicole, Janani

Attending: Lori, Susan, Leo Lahti, Janani, Kozo, Johannes, Nichole, Xueyi, Matt, Kevin, Benilton, Leonardo, Mike Smith, Yagoub, Hedia, Estefania, Aedin

Apologies: Daniela

Guests: Anelda Van der Walt ([Talarify](#), South Africa)

Schedule

**:00 - :05: Welcome!**

**:05 - :06 Review minutes from previous meeting for posting**

[3-10-22 Minutes](#)

**:07 - :15 New Member Introductions**

- Hédia Tnani
- Xueyi Dong
- Leo Lahti
- Nicole Ortogero
- Janani Ravi

**:15 - :40 Discussion**

- **Mentorship program for African Researchers** (Anelda Van der Walt)

Planning a [CZI EOSS application](#) from a team of collaborators to develop a 16-week 1-on-1 online mentorship programme for African researchers and analysts to hone their R package and Shiny App development skills. Want to run the mentorship programme with a broad focus including three strands - public health, biomedical science, GIS & mapping.

Since we'd be working with African developers to create new packages, it would be great to hear if / how Bioconductor might want to be involved in the programme - specifically for the biomedical sciences strand.

Can Bioconductor's [new developer mentorship program](#) be adapted for this? Are members happy to add our support to the Letter of Intent for this application (Due April 19th)? **Yes No**

<https://openlifesci.org/>

**Leonardo:** willing to present about biocthis and the package development tools

**Kevin:** [contributions.bioconductor.org /](https://contributions.bioconductor.org/)  
[bioconductor.github.io/bioc\\_mentorship\\_docs](https://bioconductor.github.io/bioc_mentorship_docs)

**Estefania:** willing to contribute. I'm mentoring people from Africa and I can contribute with ideas from my experience in teaching in latam

I use to teach a lot R/Bioc for non-advanced students

**Lori:** willing to help

- **Election Update:**

- Officer Elections: Running unopposed
  - Co-Chairs: Susan and Aedin
  - Secretary: Lori
  
- Community Nominations: Welcome new members!
  - Hédia Tnani
  - Xueyi Dong
  - Leo Lahti
  - Nicole Ortogero
  - Janani Ravi
  - Re-elected: Lori Shepherd-Kern
  
- We are grateful to outgoing CAB members Saskia Freytag (remains chair of Code of Conduct Committee) and Katerina Kechris for their service!
- CAB webpage has been updated to reflect the current membership  
<https://bioconductor.org/about/comunity-advisory-board/>

- **Governance Updates / Votes (Polls created for quick voting in zoom)**

- **Code of Conduct Review of New members**

Add that all potential new CAB member nominations are passed to the Code of Conduct Committee for review. This ensures no one has any out-standing complaints or current bans from Bioconductor.

  - **Vote: Yes No**
  
- **Members Running for Re-Election**

Members Running for Re-Election should abstain from voting

  - **Vote: Yes No**
  
- **Tie Procedure**

Elect 5 members annual to the CAB. There is no tie breaking procedure. Suggested procedure moving forward is to have a separate re-vote for final spot with tied members.

  - **Vote: Yes No**
  - **Discussion: Present and discussion at CAB meeting or slack to determine revote/allow all/etc . There may be reason to accept all (if people are stepping down) or to have a discussion revote (to increase diversity, etc)**

- **Election timeline.**

Because of the wording in the current governance, it was unclear when things should begin (1st month, 2 month). It also would be nice to have an open discussion at the meeting to discuss nominations. Give members a chance to talk up or down candidates. I would like to propose more firm months so we do not get behind in future years.

- December/January Call for CAB community nominations
- Discussion of nominees at February CAB meeting
- Vote between February/March CAB meeting
- New Members invited to March meeting
- Officer Nominations at/by March meeting
- Vote between March/April CAB meeting
- New Officer start April meeting
- **Vote: Yes No**

- **Spreadsheet of Diversity**

In an effort to have quick diversity information available for reporting and to make sure we continue to have a diverse group of members, I would like to propose a spreadsheet to keep track of information on CAB members.

Members at election time would update information (opting to not respond / not answer is acceptable and always an option) regarding

- Nationality
- Affiliations
- Career stage
- R level
- Geographical location
- Sex
- Gender
- **Vote: Spreadsheet: Yes No**

**TODO:** Lori set up spreadsheet for current members to populate

- **Members Leaving**

Members have the option of stepping down at any time. Add clarification that members stepping down and when term is up if not re-elected will be removed from the [cab@bioconductor.org](mailto:cab@bioconductor.org) group email, removed from the calendar invite of monthly meetings, removed from permissions on the CAB google drive, and removed from the private community board slack channel. Upon agreeing to be on the CAB, you also agree to the leaving procedure.

- **Vote: Yes No**

- **TAB summary:**

- [4-7-22 Meeting Minutes](#)

- If there are any comments that you would like shared for next TAB meeting, either new issues or in response to the above minutes, please make note of them here and we will make sure they get included
- **2022 Goal: Community Engagement:**  
**Goal for 2022:** more community engagement, new people, and collaboration  
 ?? Hackathon/ Translation-a-thon / Workshop Viewing Parties. Let's schedule the 1st event

#### **Translation-a-thon**

- Koza is engaged in the (Japanese) translation of the Carpentries course materials. <https://github.com/swcarpentry-ja/i18n/graphs/contributors> (Koza is also in the Carpentries "Translation Community Call".)
- Koza will schedule the 1st Translation-a-thon.
  - We will welcome any language, not just Japanese.

#### **CZI EOSS Funding Updates**

- **Community Manager Hiring Update?**
- Matching funding is available through Aedin's Institution, which will help push Move things further along.

### **:41 - :50 CAB Regular Working Groups Reports**

#### **Education committee**

Meeting on 14-March-2022 and 11-Apr-2022: the committee would like to organise an activity/discussion akin to a developer forum, to gather ideas from the wider community, to promote and engage with the community, and collect feedback on what people would want from the education committee and what they would volunteer to help with. A series of 2-3 meetings before the summer break (provisionally 7-9 June 2022, "Education week") was suggested, to cover multiple time zones. Perhaps also a letter box (i.e., Google Form) for people to leave suggestions. This feedback would feed into the committee's mission statement as well as a source of inspiration for activities and volunteering from the community.

- Zoom Events ?

#### **Package Review Committee**

Likes the idea of requiring a motivation for submitting to Bioconductor in the vignette That will hopefully clarify reasoning and possible comparison to existing Bioconductor functionality. Also discussing formulating a list of "domain experts" that wouldn't formally review for technical and coding of the package (that would still be automatically assigned) but would overview the package for scientific relevance and check for interop and redundancy of existing packages.

### **:51 - :55 Bioconductor Event Reports**

Bioconductor Bioc2022 is Wed July 27 - Friday July 29 in Seattle. There is normally a “meet the CAB” that we will have to prepare for. The conference committee would like a tentative head count of how many CAB members plan to attend.

In-Person: Leonardo Collado Torres, Nicole

Virtual: Kevin, Johannes, Yagoub, Susan, Matt, Xueyi

Regrets: Mike

**:55 - :00 Other Business**

Can Everyone verify their emails – if you need to make a distinction what email to use for the cab mailing list, the zoom access/calendar invite , and access to the google drive/docs