

Bioconductor Community Advisory Board (CAB) Agenda

10 th March 2022, ~~14:00~~ -> 13:00 UTC (Due to the change in Australian Eastern daylight hours, the February and March meetings will start one hour earlier than before.)

Members: Kozo, Matt, Aedin, Yagoub, Lori, Johannes, Saskia, Susan, Leonardo, Benilton, Daniela, Katerina, Estefania, Kevin, Mike

Attending: Lori, Benilton, Johannes, Mike, Matt, Estefania, Katerina, Kevin, Aedin

Apologies: Kozo, Susan, Leonardo, Saskia, Yagoub, Daniela

Guests: Levi

Schedule

:00 - :5: Welcome!

:5 - :6 Review minutes from previous meeting for posting

[02-10 Meeting Minutes](#)

:7 - :30 Discussion

- Election Update:

- Officer Elections:

- After new member elections
- Still accepting people running for officer position
- Lori will put together voting sheet before next meeting
- Anyone running for office please fill out the form by next **Friday March 18th**.

- Community Nominations: Please Vote!

- If anyone is stepping down please let Lori/Matt/Aedin know.

Stepping down:

- Katerina
- Saskia

Opting for early re-election

- Fill out nomination form within the next hour if you plan on early re-election attempt!
- Does anyone else want to opt for early re-election?

- Lori

- Ranked voting to try to avoid ties

- Please vote by **next Friday March 18th**. If I do not have your vote I will assume you are abstaining

- If there are any Conflicts of Interest with any candidates that you prefer not to vote for please let Aedin or Matt know in a message or in the section provided on the voting form for additional comments about candidates.

- **TAB summary:**
 - Changing meeting format: CAB no longer discussed at length. Share links to minutes/agenda and only bring up any issues CAB wants discussed with TAB and visa versa.
 - CAB will follow suite listing minutes, highlights, and items of CAB interest
 - Highlights:
 - Most discussion focused around Stephanie's presentation on SpatialExperiment and potential for SpatialExperiment class for spatial data as well as discussion around a SpatialMolecule class.
 - There was a discussion about problems publishing Rmd files in F1000Research (see below).

- **Fundraising ideas**
 - This Bioc2022 is expected to be expensive, the sponsorship committee have a goal of 70K. If you know of potential sponsors, or want to help, let Aedin know.

- **Developer mentorship**
 - Kevin is doing a lot, as Mike and Aedin have a lot on. Any volunteers to help?
 - 5 out of 7 scheduled
 - Rolling end date instead of release deadline
 - Might be better to submit right after release to be in devel
 - [developers-mentorship slack channel](#)
 - Example of profile pages of fellows from Software Sustainability Institute: <https://www.software.ac.uk/about/fellows>

- **Publication Committee**
 - TAB / F1000Research update from Aedin

- **Governance**
 - Was open meeting Feb 21st but only a few attended
 - Meeting with La Piana to discuss feedback from initial report
 - Concern over Top down / bureaucracy
 - Time commitments
 - Financial Structure outside grants and what changes are required for those options
 - Legal consultants for Bioconductor

- **2022 Goal: Community Engagement:**
Goal for 2022: more community engagement, new people, and collaboration Hackathon/ Translation-a-thon / Workshop Viewing Parties. Let's schedule the 1st event

Community Manager Update

- Delayed

- A community manager can help with scheduling and organizing events

Bioc Happy Hours

- Did we have ideas on what platform to use or follow up with Erica about using conference platform to have monthly “happy hour” / “round table” ?
- Should this be a working group?
- Talked about at least 2 time zones so need at least 2 organizers

TODO: Add as sub-working groups to calendar/events for community engagement (along with hackathon/workshop viewing parties/etc)

Current events and Bioconductor

How should Bioconductor respond to current events in Europe? Do we have Bioc folks in Eastern Europe? Can we coordinate positions that might be available or raise funds /do anything????

Code of Conduct Involvement:

New members to TAB/CAB/Committees/Working Groups should be passed through the code of conduct committee to make sure there are no issues against them as a final approval.

:30 - :50 CAB Regular Working Groups Reports (copied from last meeting – please continue to edit/fill in information)

<http://workinggroups.bioconductor.org/>

- Draft page of Working Groups/Committee front page is up. Steph initialized. Kevin set up bookdown. Lori populated template starter info.
 - See <http://workinggroups.bioconductor.org/currently-active-working-groups-committees.html> (GitHub <https://github.com/Bioconductor/BiocWorkingGroups>)
 - What do we think?
 - Leads **please PR your information.** Please have a contact email listed for the community to reach out if they want to join.
 - Make sure alumni members can still get recognition

TODO: Lori will start updating information on workinggroups.bioconductor.org but **Pull Requests are encouraged** from anyone in the working groups:

<https://github.com/Bioconductor/BiocWorkingGroups>

Suggest New Working Group: **Package Build Report Triage**

- Who: Lori
- Needs Members
 - Johannes volunteered
- Task: Throughout the release contact build failure errors

- Core sends automatic BBS notifications that are often ignored or spammed
- Core has found personal emails work wonders especially leading up to release time to get maintainers to fix package issues
- Why Important: Bioconductor has a reputation for quality, functioning packages. Maintainers are not good at looking at the build report and following up on their own.
- Could be good for beginners/naive: at minimum effort its sending an email every 2-4 weeks (Lori will provide templates) – maximum effort if one is interested could investigate offer suggestions or PRs (not required but good training exercise)

TODO: Add website working group/committee in conjunction with CZI funding

Lets review existing working groups. Who needs help? What working groups should be retired/expanded

- **Status of working group (who is on committee, how frequently does it meet, current projects). Is it active? If it is inactive, should it be retired?**
- **Resources – does the working group need help, a new team lead/more members etc**

- **Code of Conduct**

- **Status of working group**

- Who is on committee : Saskia (Chair), Kevin, Jo
- Current projects :

https://github.com/Bioconductor/bioc_coc_multilingual

Status: Active

- Slack Channel: Yes, but private
- Meeting Frequency - Monthly
- Members Applications - Annual nomination process [LINK to info]

- **Package Review**

- **Status of working group**

- Who is on committee : Lori, Kevin, Johannes, Daniela, Mike, Estefania
- Current projects : <https://github.com/Bioconductor/pkgrevdocs>

Status: Active

Slack Channel: ??

Meeting Frequency - Meets once a month on first Wed

Members Applications - ?? [LINK to info]

- **Publication**

- **Status of working group**

- Who is on committee : Susan
- Current projects : =====
- Is it active? If it is inactive, should it be retired? : =====

- **Resources – does the working group need help, a new team lead/more members etc**
 - =====

- **Developers Training**
 - **Status of working group**
 - Who is on committee : Mike, Kevin, Aedin, Lori
 - Current projects : [Developers Forum playlists in Bioconductor YouTube channel](#),
https://github.com/Bioconductor/bioc_mentorship_docs
 - Active
 - Status: Active
 - Slack Channel: # **developers-mentorship**
 - Meeting Frequency - Meets once a month on first Wed
 - Members Applications - New members welcome. Contact us on slack,

- **Education**
 - **Status of working group**
 - Who is on committee : Laurent, Charlotte, Kevin
 - Current projects :
<https://github.com/Bioconductor/bioconductor-teaching>
 - **Status:** active
 - **Slack** ; education-and-training (not sure this is the right channel?)
 - **Meeting monthly**
 - **Resources – does the working group need help, a new team lead/more members etc**

- **Privacy**
 - **Status of working group**
 - Who is on committee : Katerina, Mike, Vince
 - Current projects : Decided we need more formal advice, will purchase 1-year subscription to termly (Vince will provide funding by Foundation) - sorting out the logistics. Decided to wait on the GitHub site until there is something more complete.
Active, need more members.
Ad hoc meetings
 - **Resources – does the working group need help, a new team lead/more members etc**
 - Yes, need more members, especially with experience in this area
 - Need a new team lead as well (Katerina moving off of CAB)

- **Mass Spectrometry for Proteomics and Metabolomics**
 - **Status of working group**
 - Who is on committee : Johannes, Laurent
 - Current projects :
<https://github.com/lgatto/BiocMassSpecWorkingGroup>
 - Is it active? If it is inactive, should it be retired? : ===== Not yet Active.
Looking for members

- **Resources – does the working group need help, a new team lead/more members etc**
 - =====
- **Multilingual**
 - **Status of working group**
 - Who is on committee : Leo, Kozo, Daniela, Kevin
 - Current projects :
 - https://github.com/Bioconductor/bioc_coc_multilingual,
 - https://github.com/BioconductorBoards/CABWorkingGroups/tree/main/talks_and_transcripts
 - Is it active? If it is inactive, should it be retired? : Active
 - Need help
 - **Resources – does the working group need help, a new team lead/more members etc**
 - [Other than CoC,] We need help.
 - A new team lead for establishing the translation workflows (for YouTube, workshop materials, etc)
 - Kozo is investigating how the following communities are doing, but Kozo's progress is slow.
 - Turing way [[Guidelines for translating the Turing Way into other languages](#)]
 - Open Life Science[[OLS-3 Cohort Talks and Transcripts](#)]
 - The CoC is already multilingual (9 languages) and the help is sufficient. https://bioconductor.github.io/bioc_coc_multilingual/
 - Multilingualization ****other than CoC**** has not been advanced yet.
 - https://github.com/BioconductorBoards/CABWorkingGroups/tree/main/talks_and_transcripts (only Japanese)
 - <https://github.com/kozo2/bioc-talks-and-transcripts>
- **Calendar+Event(+Blog)**
 - **Status of working group**
 - Who is on committee : Kozo
 - Current projects : <https://github.com/Bioconductor/biocblog>
https://github.com/BioconductorBoards/CABWorkingGroups/tree/main/.github/ISSUE_TEMPLATE
 - Is it active? If it is inactive, should it be retired? : active[blog], inactive[calendar+event]
 - **Resources – does the working group need help, a new team lead/more members etc**
 - The working group needs help (from the community).
I would like to use the community Slack (to collect event information).
 - Until now, we have implemented a self-applying system (email or GitHub issue).
 - That way, it's unlikely that we can collect enough event information from around the world without missing.
 - Ideally, I would like to write a monthly blog post that summarizes monthly events like this RStudio Blog [[RStudio Community Monthly Events Roundup - February 2022](#)].

- Tentative version of Bioconductor community blog
<https://github.com/Bioconductor/biocblog>

:51 - :55 Bioconductor Event Reports

Bioc2022 Awards:

- Reminder of changes.
 - No one that actively serves on a board will be eligible for an award (simplifies voting and avoids the past few years where it seems that we are voting for ourselves)
 - No self nominations
 - Everyone that is nominated will move into the voting round
 - One dedicated award to a junior developer / student
- Committee Members: Lori and Simone (doesn't need new members there isn't much work)
- Proposed timeline:
 - Deadline for nominations may 20 th
 - CAB/TAB vote by June 3 , in case ties and need secondary vote, revote/finalize by June 10
 - candidates to Erika by June 15 (6 weeks from July 27 conference). Erica requested 4-6 weeks so that she could get the awards in person by the time of the event.
 - **TODO:** start advertising once voting form and website updates
 - **TODO:** Lori will create a voting form and make social media announcements for everyone to share.

:55 - :00 Other Business

Release Schedule announced. This is all tentative based on an email exchange with Tomas that the proposed R 4.2 release date is April 22nd.

- March 7 announce key dates publicly
- March 22 ish have .db0, TxDb, and OrgDb packages in devel
- As closely after March 22 as possible, have TxDb, OrgDbs in hub
- April 1 is new package submission deadline (to have at least one review before release - still subject to passing full review)
- April 11-12 stop current release 3.14 builds to prep new (3.16) builders
- April 12 candidate 3.15 release feature freeze
- April 22 recommended date for all changes to be committed to devel
- April 25 absolute last day to commit changes before freeze to make release branch
- April 26 freeze devel branch and make release branch - builds run overnight
- April 27 Announce release